

MEMBERSHIP REQUIREMENTS

- There is a one hundred dollar joining fee, monthly rent of fifty-eight dollars and a 5% commission on sales. Joining fee and first months rent must be paid before hanging your work.
- All new mediums must be presented to the jury for acceptance and, if accepted, are admitted based on the availability of suitable display space.
- You must have a valid WV Business License and Wheeling B&O License. Copies must be on file at Artworks.
- If you need special wrap, such as bubble wrap for ceramics or boxes for jewelry, you are responsible for buying such items.
- You are required to work at the Gallery 1 full day a month, or 2 half days. If you are unable to work you must notify the Gallery operations person and find a replacement worker to take your place.
- Keep your area or display tidy.
- You are not to take all your work out at any given time.
- You are to keep all rent current. Notices will be sent out if you fall behind and, after 3 notices, your work will be taken down.
- All items on display must be for sale.
- Keep your display stocked and rotate stock to maintain a fresh look.
- 2D works must be framed and under glass or plexiglass. No duct tape, masking tape, saw tooth hangers or cardboard backing should be used. Canvas edges need to be painted or framed.
- Prints are to be in protective wrap.
- Try to have business cards or other contact info at your space.
- An artist's bio is also needed at your space.
- Please attend all meetings and functions of the Gallery.
- . Parking for workers is provided at the Greek Church, lot 30 or 31.
- If you have concerns or other input, contact a board member.